



How To Upgrade a MediCap® USB300 (Automatic Upgrade)

If you are upgrading your MediCap USB300 with new features, MediCapture may ask you to perform the following procedure:

1. Create an *upgrade flash drive*. (If you have purchased a MediCapture Brand USB Flash Drive with an upgrade file already loaded, go to Step 2.)
 - a. First, download the *upgrade file* from the web link emailed to you by your MediCapture Salesperson. **The upgrade file is named “usb300-#####.upd”** where “#####” represents the date of the firmware version.
 - b. Format the MediCapture Brand USB Flash Drive in FAT32. The upgrade file must be the only file on the flash drive. Delete all other files on the drive.
 - c. Copy the *upgrade file* onto the newly-formatted MediCapture brand USB flash drive.
2. Ensure that the USB300 unit is turned off. Insert the *upgraded flash drive* into the USB connector on the front panel. Turn on the unit from the back panel, then the front panel, and wait a few moments for it to start.
3. Press the Menu button  on the front panel. The Main Menu will be displayed.
4. Use the Arrow buttons ◀ ▶ on the front panel to highlight “Advanced” and press the **Select** button. The Advanced Options Menu will be displayed.
5. Use the Arrow buttons ◀ ▶ to highlight “Upgrade”. Press the **Select** button. The Upgrade screen will be displayed.
6. Use the Arrow buttons ◀ ▶ to highlight “Upgrade”. Press the **Select** button. The Upgrade Confirmation screen will be displayed. Select “Upgrade” again. The upgrade process will start and the Upgrading Device screen will be displayed.

Very Important: Do not remove the USB flash drive or turn off the unit while the Upgrading Device screen is displayed. You must wait until the upgrade process is complete.

7. The upgrade process will take about 3 - 5 minutes. You will know the process is complete when the following is displayed: “Upgrade Complete: Restart device by switching power off.” Turn off the power from the front panel and turn it back on.

Your USB300 has now been upgraded and is ready for use.

If you have questions about this upgrade procedure, please contact MediCapture Technical Support (email: support@medicapture.com, phone: 503-445-6935, U.S. Eastern Time).